

**CLEARBROOK-GONVICK SCHOOL**  
**INDEPENDENT SCHOOL DISTRICT #2311**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**March 22, 2022 - 7:00 P.M.**

**MOVED FROM MONDAY, MARCH 21, 2022 DUE TO LACK OF QUORUM**

**The meeting was called to order by Chair Wittenberg at 7:02 p.m. Declaration of Quorum – Members present: Vern Wittenberg, Dudley Wishard, and Corey Petterson. Absent: Vanessa Gustafson. Also present: Superintendent Ryan Grow; staff members; and community members**

3 **Community Comments** – An offer was made to help with the interviewing process for the FFA/Ag position.

4 **Spotlight on Education** – Mr. Bettin gave a power point presentation of activities that happened since the last board meeting.

5 **Approval of Agenda** – MMS Petterson/Wittenberg to approve agenda, as presented. MCU.

6 **Approval of Minutes from Previous Meeting** – MMS Wittenberg/Petterson to approve minutes as presented. MCU.

6.1 2/28/22 – Regular Meeting

7 **Informational Items**

7.1 **Principals Report** – Supt Grow gave a summary of Principal Tharaldson’s report & discussed the following items: **A) Backpack Buddies Food Program** – We have partnered with the United Way of Bemidji Area to offer weekend food for our students in need. Students will receive backpacks on Friday with food for the weekend. This program will continue through the end of this year, with plans to look at continuing next year. **B) MCA Tests** – Students in grades 3-6, 7-8, and 10<sup>th</sup> will be taking MCA tests. Testing starts on April 5<sup>th</sup>, and will continue through April 29<sup>th</sup>. **C) Sora Overdrive** – In conjunction with our “I Love to Read” month activities in May, Robyn Johnson & Theresa Porter have been working to get e-books for our students, making them accessible on the students own devices. We are working with Lake Agassiz Library System based in Moorhead, to gain access to a more comprehensive collection of books at no cost to the student or district. Our theme for the Month of May will be “Get Caught Reading”. **D) – Summer School** – We plan to offer summer school June 6<sup>th</sup> – July 1, for K-12 students. K-6 will meet 3 days a week for 3 hours per day for those 4 weeks, with an incentive based field trip offered at the end of week 2 and week 4. Focus will be on academic enrichment and support, with focus on math and reading. Grades 7-12 will meet 4 days per week for 3 hours each day, with an incentive based field trip at the end of weeks 2 and 4. Focus will be on credit recovery utilizing our Edgenuity program. We are currently working to find staff to fill teaching and paraprofessional positions. **E) Preschool Screening** – Screening took place on March 15<sup>th</sup> and 16<sup>th</sup>. Thirty-three (33) children registered. Thank you to Stacie Petterson, Andrea Millar, Mary Springer, April Baumgartner, and staff from nursing service and Headstart for doing this very important task for our district. **F) – Prom** – Mrs. Mendick, Ms. Larson and students have been working hard all year fundraising and preparing for our Prom, which is Saturday, April 23<sup>rd</sup>. Timeline of events – 5:30 – 7:30 pm – Starkey’s Photography will be taking pictures; 8:00 – Grand March, with dance to follow; Post Prom – Begins at 12:30 am

7.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** - **A) Special Education** – BRIC has done an analysis of our students receiving special education services in relationship to the number of licensed teachers. Based upon the workload analysis and forecast of increased need for special services, we believe an additional position in the elementary school will help alleviate some of the workloads, and also address more specific needs of our elementary students. **B) Achievement & Integration** – Based on discussion held with elementary staff regarding the need for an interventionist, Mr. Tharaldson & I have put the majority of focus on the A&I plan for 7/1/22 – 6/30/25 on this need. A portion of these funds will also be used to continue the STAR Program, which is a collaborative program aimed at 6<sup>th</sup> and 7<sup>th</sup> grade students. **C) Summer School Opportunity** – We are planning to offer summer school to both elementary and high school students. The focus on the high school side will be credit recovery, and the focus on the elementary side will be academic enrichment and support, with a primary focus on math and reading. We have advertised for two teachers in the high school, and two teachers in the elementary, along with paraprofessional support. The funding for this would come from ESSER Fin 161 funds, which are earmarked for learning recovery opportunities. **2) Educational** – **A) Field Trips** – Many classes are looking forward to taking field trips this spring. Field trips have not taken place the last two springs due to COVID. **B) – MCA Testing** – This will take place from the end of this throughout April. **C) Summer School** – We are expanding on what was done previously in the high school, as well as starting a program on the elementary side. **3) Legislative** – **A) Legislative Bills** – There are currently 144 bills being introduced into the legislature. **B) House Files 3224 and Senate File 3554** – These two bills address Equalization, which would cover funding areas like Local Operating Revenue, Debt Service, LTFM, Operating Referendums, and districts that are planning to consolidate. These bills are being watched and supported by school districts and education organizations. **4) Financial** – **A) Revised Budget** – It is intended that a revised budget for 21-22 will be brought to the April board meeting. **B) ESSER** - Work continues on the ESSER budgets. We have revised our ESSER Fin 161 budget as MDE requested, and that budget has been approved. **C) ESSER Fin 160** - A fair amount of this funding is being budgeted to upgrade our technology across the district. These funds will give our district the opportunity to replace non-working and aging technology devices (staff computers, printers, projectors, sound devices, doc cameras, etc.). The Tech Committee has done a nice job creating an inventory and working with the staff to find out where the needs exist. **5) Building/Grounds** – **A) Community Outreach** – This committee has started looking at the next phase for the playground. The group is researching the best means to house funds. NWMF seems to be a good fit based on the information the group has received. The costs of structures and materials has increased from previous quotes, so the group is looking at additional ways to generate revenue to pay for the project. **B) Lawnmower** – We may need to look at replacing our smaller mower (zero turn) that’s used around the building and areas that bigger equipment can’t fit into. The current mower has reached a point of being beyond repair.

7.3 **Committee Report** –

7.3.1 **Transportation Committee** – Committee met & reviewed RFP for Transportation. Packets were sent to 4 companies, and the bidding closed on April 13, 2022.

7.3.2 **Schedule Committee** – The committee has met & reviewed schedule for next year. The hope is to bring it to the April board meeting.

7.4 **Enrollment Report** – Supt Grow presented the updated enrollment report, which is based on current information available. In March 2022 we have 503 students, versus 506 in February 2022

8 **Consent Calendar** – MMS Petterson/Wittenberg to approve Consent Calendar as presented. MCU.

8.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

70204-70228/Wires

Payroll Checks

None – All Payroll was Direct Deposit

March Bills

Voucher Numbers: 63140-63230

Check Numbers 70229-70273

Total Payroll/Expense Checks Approved: \$650,555.93

8.2 Approval of Electronic Transfers and Other Banking Transactions

8.3 Approval of Treasurer's Report

8.4 Accept/Approve Donations

8.5 Student Activity Report

9 **Old Business** – None

Supt Grow used this time to brief the community on questions that were asked at the last board meeting, regarding comment time limits. The board does not wish to change that at this time. It is recommended that community comments not be answered but listened to and researched.

10 **New Business**

10.1 **Consider Adopting the Third and Final Reading of MSBA Policy 721** – MMS Petterson/Wishard to adopt policy. MCU.

10.2 **Consider Approving the Achievement & Integration Plan for fiscal years 23-25** – Supt Grow presented the plan. Questions were asked and answered. MMS Wittenberg/Wishard to approve plan. MCU.

10.3 **Consider Approving a new Special Education Position for the Elementary** – Supt Grow discussed the recommendation from BRIC. He recommended adding this position for the 22-23 school year. MMS Petterson/Wittenberg to approve position. MCU.

10.4 **Consider Accepting the Resignation of Emmarae Nelson as Agriculture Teacher** – Supt Grow thanked Emmarae for her time with our district. MMS Wittenberg/Petterson to accept resignation. MCU. Chair Wittenberg also thanked Emmarae for her service to the district.

10.5 **Consider Revising the Posting/Hiring Process Guidelines for the District.** – Supt Grow reviewed the current guidelines & made recommendations for changes, allowing more flexibility in timelines. MMS Petterson/Wishard to approve revisions to process, as presented by Mr. Grow. MCU

11 **Action Items for April**

11.1 Revised 21-22 Budget

11.2 New board members will be starting

11.3

12 **Future Meetings**

12.1 Regular School Board Meeting on Monday, April 25, 2022, at 7:00 p.m.

13 **Adjournment** – MMS Petterson/Wittenberg to adjourn regular meeting at 8:00 p.m. MCU.

14 **Closed Meeting** – A closed meeting, pursuant to M.S. 13D.05, Subd.3(a) was held for the purpose of the Superintendent Evaluation. The meeting began at 8:12 p.m. and adjourned at 9:30 p.m.